



Knox United Church

ANNUAL CONGREGATIONAL MEETING
MARCH 8, 2020



**THANK YOU,
ACM HELPERS!**

GLORIA C, JOSIE, MICHELLE, LARRY & JOANNE, RICHARD D. & ALL OUR REPORT WRITERS!

TODAY'S AGENDA

1. Call to Order & Opening Prayer
2. Confirm a quorum
3. Motion to elect Congregational Meeting Chair & Secretary 2020
4. Motion to extend voting privileges to Adherents
5. Motion to approve Congregational Meeting Minutes:
 - a. March 10, 2019
6. Reports & updates:
 - b. Minister's Report
 - c. Board of Trustees Report
 - d. Building Committee Report
 - e. Nominations Team Report:
 - i. Presentation of the slate of Nominees
 - ii. Nominations from the floor
 - iii. Motion to approve the slate of Nominees
 - iv. Nominations from the Floor
 - f. Finance Team Report:
 - v. Review Engagement & highlights
 - vi. Presentation of the 2020 Budget
 - vii. Motion to approve the 2020 Budget
 - g. Knox Board Report
 - viii. Motion to accept the 2019 Annual Report
 - ix. Updates
7. Closing Prayer & Adjourn

OVERVIEW OF KEY REPORTS

- Minister
- Trustees
- Building Committee
- Nominations
- Finance Team
- Board



MINISTER'S
REPORT

✠ "I AM THE

RESURRECTION

AND THE LIFE."

The image shows the interior of a church with a high, vaulted wooden ceiling. A large, multi-paned Gothic window is the central focus, with light streaming through. Below the window is a wooden balcony or choir area. The walls are light-colored with arched doorways and windows. In the foreground, a group of people is gathered near a doorway. The overall atmosphere is warm and inviting.

TRUSTEES REPORT

An aerial, isometric view of a building complex. The central focus is a red brick building with a flat roof and a small chimney. To its right is a larger structure with a blue roof and a balcony where several figures are visible. The surrounding area includes other buildings, some with grey roofs, green trees, and a paved area. The overall scene is presented in a stylized, architectural rendering style.

**BUILDING
COMMITTEE
REPORT**



**NOMINATIONS
REPORT**

GOVERNANCE TEAMS

The following teams will lie fallow in 2020

- Faith Formation
- Welcome & Communications

KNOX'S TEAMS ON THE MOVE

OUTGOING – THANK YOU!

- Board
 - Gloria Candido
- Trustees
 - Richard Earthy
- Worship
 - Marnie Thomson
- Pastoral Care
 - Joyce Kruger

INCOMING – WELCOME!

- Pastoral Care
 - Joanne Melville



**THANK YOU,
JOYCE!**



NOMINATIONS 2020

Refer to your handout

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BOARD

Susan McAlpine, Chair
Michelle McMaster, Secretary
Larry Tench, Treasurer
Rev. Dr. Richard Chung
Richard Dunsterville
Berkeley Scott

BOARD OF TRUSTEES

Rev. Dr. Richard Chung
Lori Marzin
Doug Graham
Chris Lay

MINISTRY & PERSONNEL

Alan MacKenna, Chair
Adrienne Burton
Anne Earthy
Judy Langdon
Sandra Trueman

FINANCE

Margaret Pendray, Chair
Larry Tench, Treasurer
Bruce Herzer, Secretary
Doug Graham
Chris Lay

BUILDING COMMITTEE

Alan MacKenna, Chair
Rev. Dr. Richard Chung
Bill Goodsir
Don Bliss
David Boyd
Richard Dunsterville
Larry Tench
Ed Williams
Michelle McMaster

STEWARDSHIP & SOCIAL JUSTICE

Sharon Copeman, Chair
Adrienne Burton
John Carr
Richard Dunsterville
Francis Herzer
Bill Herzer
Betsy Morrow

WORSHIP TEAM

Mary Graham, Chair
Rev. Dr. Richard Chung
Gloria Bender
David Cass
Joanne Melville
Colleen Coulter (ex officio)
Madeline Klassen (ex officio)
Anne MacKenna (ex officio)

COMMUNICATIONS & WELCOMING

Fallow

FAITH FORMATION

Fallow

PASTORAL CARE

Helen Overgaard, Chair
Joanne Melville
Rev. Dr. Richard Chung
Rev. Sharon Copeman
Sydney MacKenna
Catherine Shen
John Carr

FACILITIES & PROPERTY MAINTENANCE

Richard Dunsterville, Chair
Larry Tench
Berkeley Scott
Wendy Trant
Ed Williams
Don Bliss



**NOMINATIONS
FROM THE FLOOR**

A hand holding a black pen is writing on a silver calculator. The calculator is placed on a financial report document that features a bar chart and a line graph. Several gold coins are scattered around the calculator and the report. The text 'FINANCE REPORT' is overlaid on the left side of the image, with a vertical white line extending upwards from the text.

**FINANCE
REPORT**

KEY ACHIEVEMENTS – FINANCE 2019

- Reviewed budget overrun in summer 2019, successfully identifying options to remain within the approved budget.
- Completed third annual Review Engagement with positive results.
- Redeveloped budget format to reflect our more vision-oriented programming.

PROPOSED 2020 BUDGET

Please refer to your handout

	A	B	C	D	E	G	H	I
1	REVENUE AND EXPENSES					2019	2019	2020
2						Adjusted	Actual Balance	Proposed Budget
3						Budget	to end 2019	
4	REVENUE							
9	Total Pledges & Offerings					127,000	147,126	135,000
10	Other Revenue							
11	Use of Facilities							
15		Total Memorials / Weddings				5,500	6,336	5,500
28		Total Rentals				31,700	30,946	29,850
29	Total Use of Facilities						37,282	35,350
30	Activities							
31		Community Lunch						3,700
32		Rip & Stitch				500	966	500
36		Total Thrift Sale				3,500	5,449	5,000
40		Emmett Cahill Concert Total				2,900	625	0
42	Total Activities					6,400	7,040	9,200
43	Visioning Revenue							
44		Alternate Worship Services						1,000
45		Welcome-Back Sunday Fair						1,500
46		Knox Arts and Craft Fest						5,000
47		Sunday Socials Concert & Bar					2,488	4,000
48		Salish Sea Early Music Festival (SSEMF)						300
49		Art at Knox						500
50		Advent Eve Party Transfer					589	
51		Sentimental Journey Transfer					1,234	
52	Total Visioning Revenue						4,311	12,300
53	Total Other Revenue					45,400	48,633	56,850
54	Total Pledges, Offerings, Visioning and other Revenue					172,400	195,759	191,850
55	Investment Income transferred from Trustees (estimate)					140,000	129,434	140,000
56	TOTAL OPERATING REVENUE					312,400	325,193	331,850

PROPOSED 2020 BUDGET

Please refer to your handout

	2019	2019	2020
REVENUE AND EXPENSES	Adjusted Budget	Actual Balance to end 2019	Proposed Budget
TOTAL OPERATING REVENUE	312,400	325,193	331,850
OPERATING EXPENSES			
Assessments			
UCC Assessment	12,499	12,498	12,499
Pacific Mountain Region Assessment	1,250	1,249	1,250
Total Assessments		13,747	13,749
Personnel Compensation	247,517	240,748	234,583
Ministries			
Worship/Music/Families			
Total Worship Music Families	6,850	6,037	7,350
Faith Formation			
Total Faith Formation	200	-80	300
Stewardship & Social Justice			
Total S & SJ	100	70	5,800
Pastoral Care			
Total Faith Formation	550	434	500
Welcome and Communications			
Total Welcome & Communications (+Web Ministry)	3,000	3,061	14,949
Visioning and Congregational Life			
Knox Arts and Craft Fest			300
Coordinator Fee		400	500
Total Knox Arts and Craft Fest		400	800
Sunday Socials Concerts & Bar		4,555	7,200
Coordinator Fee		2,600	3,200
Church Officer		432	800
Total Sunday Social Concerts		7,587	11,200
Salish Sea Early Music Festival (SSEMF)			
Church Officer			250
Other			
Total Salish Sea Early Music Festival (SSEMF)			250
Knox Conversation Café			300
ESL Sing-Along			300
Art at Knox			
Knox Conversation Café			0
Congregational Life	2,000	-298	0
Total Visioning and Congregational Life		7,689	12,850
Other Ministries			
Summer Spirit Cluster Ministry			1,800
Total Tea Time Talk		-109	1,300
Total Other Ministries		-109	3,100
TOTAL MINISTRIES		17,102	44,849
Ministry Support			
Board Initiatives			4,000
M & P - Ministry and Personnel	600	0	500
Minister's Benevolent Funds	500	471	500
Facilities & Property Maintenance	49,236	45,401	47,200
Finance - Review Engagement	5,600	5,580	5,600
Miscellaneous	500		500
Total Ministry Support	56,436	51,452	58,300
Total New Vision 2019	11,800	1,665	
Other			
Bank Charges & GST	500	479	500
Offset GST Received	1,300		1,300
TOTAL EXPENSES	344,002	325,193	353,281
BALANCE²	-31,602	0	-21,431

**MOTION TO
APPROVE THE
2020 BUDGET**



**BOARD
REPORT**

A FEW HIGHLIGHTS FROM 2019

- Potluck Sundays
- Emmet Cahill Concert 2.0
- Sunday Social concert series
- Salish Sea Early Music Festival
- Reformatted 1-day Thrift Sale
- Reformatted Community Lunch



MOTION TO
ACCEPT THE
2019
ANNUAL REPORT

OUR VISION & MISSION

We exist to love God and love our neighbours.

Matthew 22:36-40

We aspire to engage our neighbours through the Arts, building a community without loneliness.

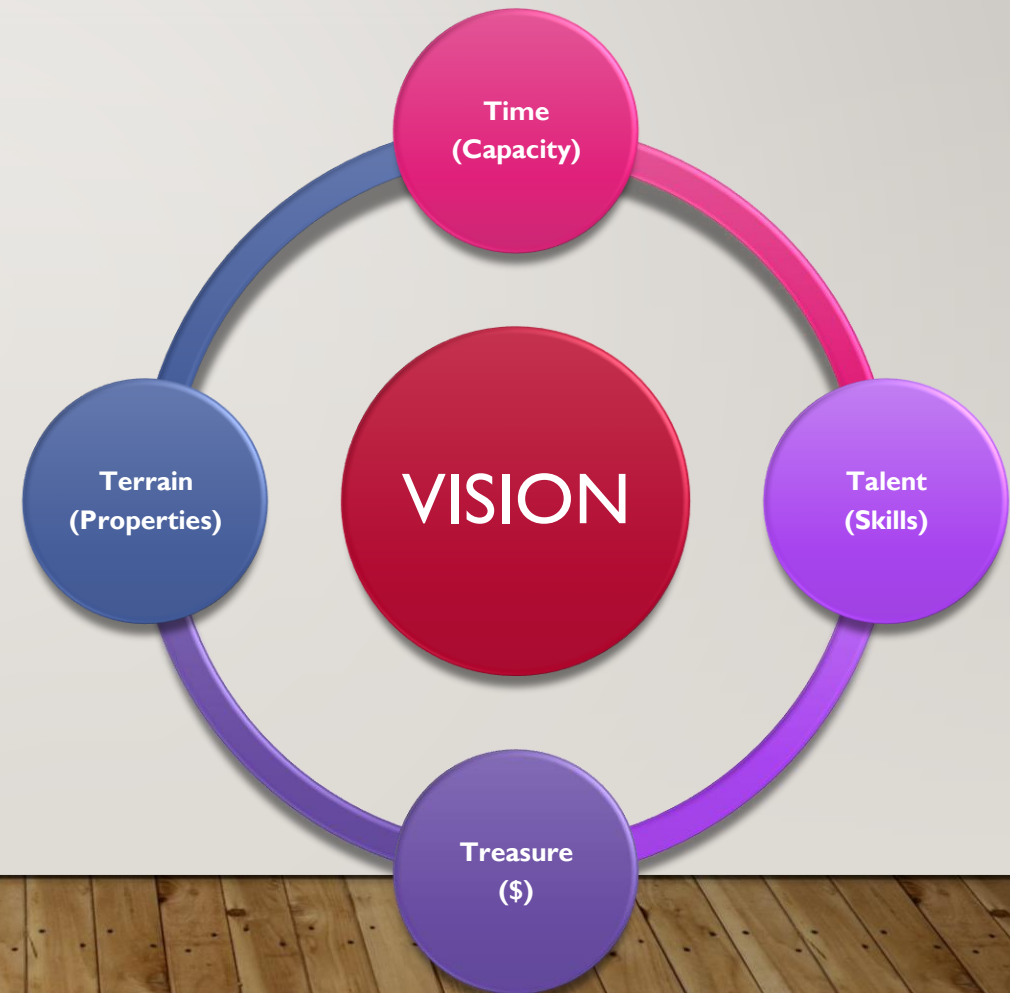


MPS – TIME, TREASURE, TALENT, TERRAIN

We have a refined vision & mission – so now what?

The **purpose** of the MPS process is to align our resources -- properties, capacity, skills and finances -- to better achieve vision-oriented outcomes (revitalization).

In other words, our *VISION* drives how we organize ourselves and our resources.



MPS – MOVING FROM MISSION TO OUTCOMES

MPS Team:

1. Susan McAlpine
2. Richard Dunsterville
3. Margaret Pendray
4. Debra Bowman - *consultant*

Subject Matter Experts:

1. Rev. Dr. Richard Chung
2. Josie Barley
3. Larry Tench
4. Alan MacKenna
5. *Others as identified*

MPS – WORKING ASSUMPTIONS

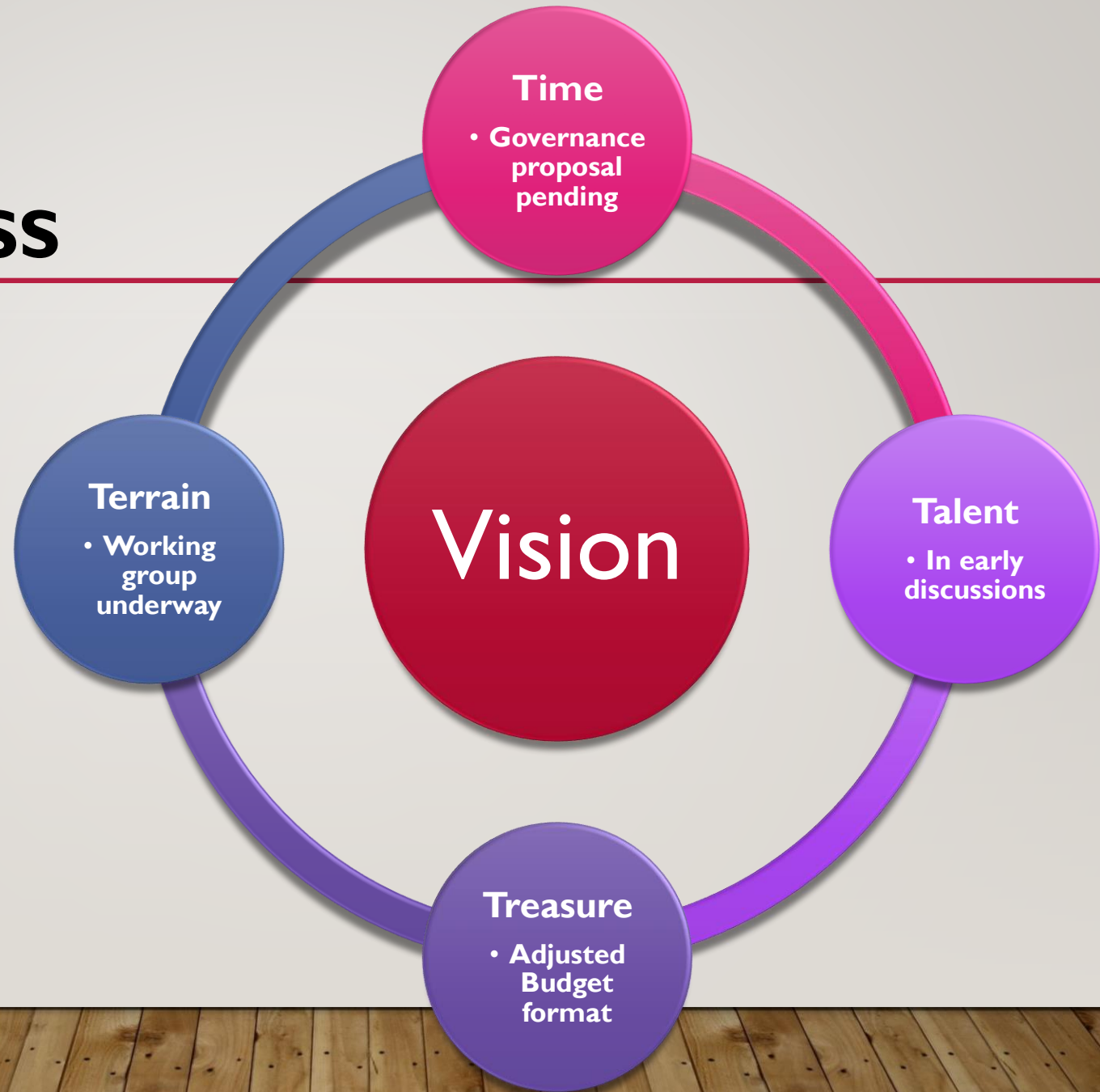
1. Knox has a vision, and we want to live more deeply into it.
2. Without preparing for new outcomes, we will continue to 'grey'.
3. We expect to be cared for as we age.
4. We desire to leave a legacy in the community.
5. The current governance structure is not sustainable.
6. We will be in the Fellowship Centre for at least 2 more years; but God's work can be done anywhere.
7. The UCC requires 3 committees to form a legal structure: Board, Board of Trustees, M&P.
8. More funds may be available from Pacific Mountain region (principle \$ from Fellowship Centre land sale); however, a compelling program and financial plan will be expected first.

MPS - OUTCOMES

**What does
it look like
when we are
living out
our Vision?**

1. Activities are **Vision**-driven and are connecting **neighbours**.
2. Church community and **neighbours** are engaged and supportive of **worship** &/or activities.
3. Worship services are grounded in the **Arts** and our **faith**, and resonate with our **neighbours**.
4. New **neighbourhood** partnerships are forged that align with the **Vision**.
5. Peoples' time is used well, to facilitate self-care, to care for our **neighbours**, and to be nimble in meeting new **opportunities**.
6. Spaces are used throughout the week for **Vision** activities, and to support **healthy** finances through **income** generation.
7. Church community better represents the demographic of the **neighbourhood**.
8. **Sustainable** finances support the work to attain **Vision** outcomes.
9. Governance and staff models are aligned to the **Vision**, and helps attain **Vision** outcomes.

MPS PROGRESS



QUESTIONS?



A copy of this presentation will be available shortly on the Knox Website.