



Knox United Church

Welcome!

Annual Congregational Meeting – Year Ending 2023

February 25, 2024

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Agenda Item 1.

Call to order &
Opening Prayer

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Agenda Item 2. Confirm a Quorum

For a **quorum**, there must be more than **20 Knox members** present.

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Members, please raise your hands until counting is done.



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Agenda Item 3. Motion to elect 2024 Congregational Meeting Chair & Secretary

Nominees

- Margaret Pendray – Chair
- Michelle McMaster – Secretary

Are there any nominees from the floor?

Only MEMBERS may vote on this motion.

- Vote by show of hands. Please keep your hand raised.



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Agenda Item 4. Motion to Extend Voting Privileges to Adherents

This motion will allow adherents to vote during this meeting.

Only MEMBERS may vote on this motion.

- Vote by show of hands. Please keep your hand raised.



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Agenda Item 5. Motion to Approve the Agenda

This motion will allow adherents to vote during this meeting.

• All may vote on this motion.

- Vote by show of hands. Please keep your hand raised.



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Item 6. Motion to Approve Past Minutes

This motion is to approve the **Congregational Meeting Minutes** dated **March 19, 2023** and found in the back of your Annual Report.

ALL may vote by show of hands.

- Please keep your hand raised.



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Item 6. Motion to Accept the 2023 Annual Report



This motion is to accept the **2023 Annual Report**.

- **ALL may vote** by show of hands.
- Please keep your hand raised.



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Overview of Today's Reports



8.a - In Memoriam

8.b - Nominations Process Update

8.c - Knox's Strategic Plan

8.d.i - Finance Report – Highlights from 2023

8.d.ii - Budget 2024

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In Memoriam, 2023



- Bob N.
- Betty A.
- Betsy M.
- Lois J.
- David G.
- June H.

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Agenda item 8.b

Nominations Report

8.b.i. - Process & Proposal

8.b.ii - Motion to Defer the Nominations Process



- All may vote by show of hands.
- Please keep your hand raised.

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Finances
Financial literacy on Sunday evening meeting
Making space for individual needs
Water, Tools, Trading Club
Bookkeeping & Budgeting

Inreach
(Meeting Congregational Needs)
Pastoral Care
Prayer Groups
Art Projects
Book Studies
Guest Ministers
Guest Speakers

Outreach
(Meeting Neighbourhood Needs)
Local Yoga
Art Therapy Sessions
Elder Support
Sentimental Singing
Healing Touch
Guest Speakers

Leaving Edges - Students
Short-term missions
Laboratory
Camping
Sports
Section Leaders
Rock Clubs

Leaving Edges - Web Ministry
Digital tools measuring success
Accessibility Tools
A pathway to an person
Guest Ministers
Guest Speakers

Neighbourhood Spiritual Centre
Promote our unique value propositions
Affirming Church
Translated Worship
Clear Path of Welcome
Accessible worship (disability-friendly)
Guest Speakers

Agenda Item 8.c

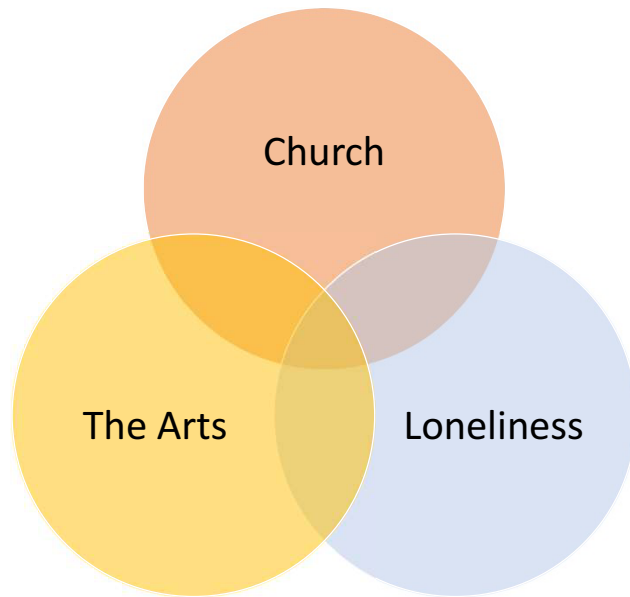
Knox's Strategic Plan

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A RECAP: State of the Vision

In April 2023, we asked the question:
How are we doing at balancing these?



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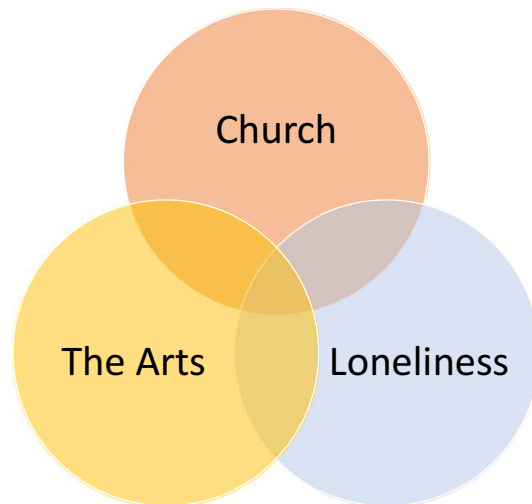
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Pursuing our Vision

We must design **Vision-based initiatives**
into which we can pour our hearts.

But first...

- Finances
- New Building
- Daily operations
- Our capacity
- Congregational needs
- Neighbourhood needs
- Areas of emerging energy



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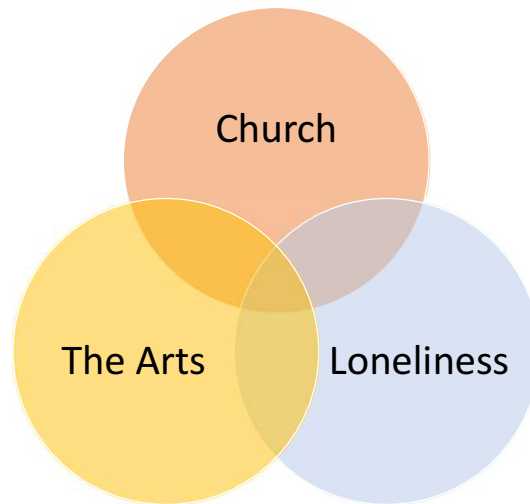
Pursuing our Vision

Must-do:

- Finances & Governance
- Building project

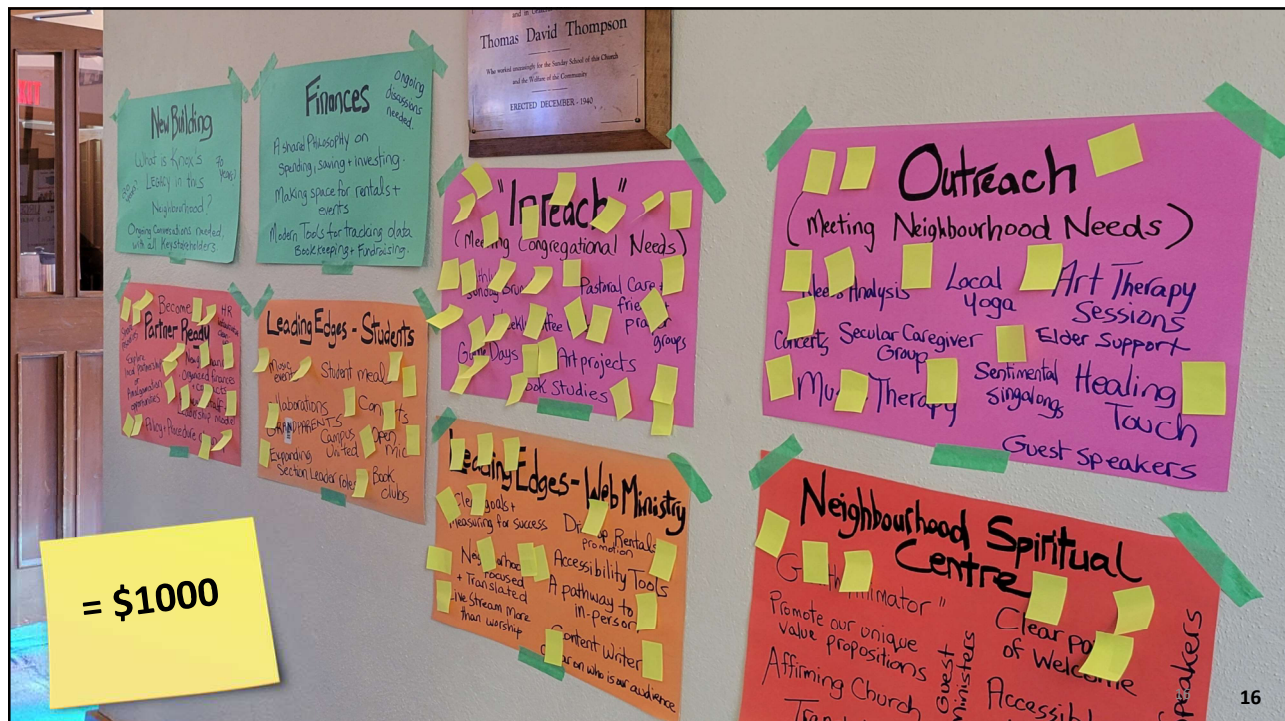
Areas of Potential:

- Outreach
- Congregational care
- Supporting students
- Expanding the web ministry
- Become ready for partnership / amalgamation
- Become a neighbourhood spiritual centre



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THE PLAN



Goal 1. Make Space(s)

- Tend to the building project, as needed
- Become more creative and efficient in how we use our sanctuary building and land

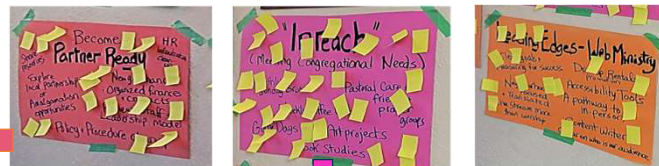
Goal 2. Financial Comfort

- Find accord on the concepts of spending and saving
- Continue to refine and upgrade our financial processes
- Address the deficit

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THE PLAN



Goal 3. Become Partner Ready

- Reach out to potential partners
- Governance & staff model reviews
- Policies & efficiencies

Goal 4. "Inreach"

Foster a vibrant and cared-for congregation.

Goal 5. Expand our Web Ministry

A web ministry with clear objectives and that resonates with vision content:

- Neighbourhood
- The Arts
- Connection

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What Makes Knox Unique?

1. Knox is a sanctuary from modern life
2. We have a dynamic web ministry
3. Our event & rental space(s) are great!
4. Our central location

Why would someone choose Knox over other churches and venues?

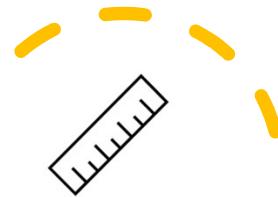
All our “marketing” efforts need to reflect these unique attributes.

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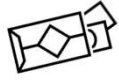
Measuring our Success

Our programs and initiatives will have objectives and indicators (measurements) attached to them.



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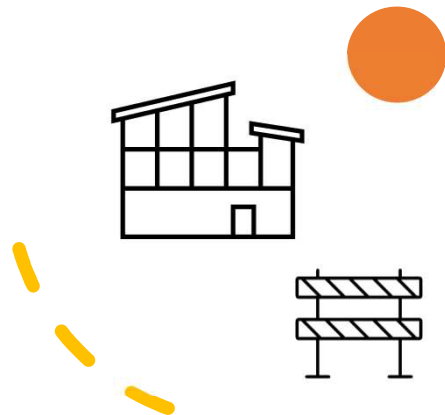
Funding the Plan

Pacific Mountain Region says,
"Try something new."

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The Building Project...



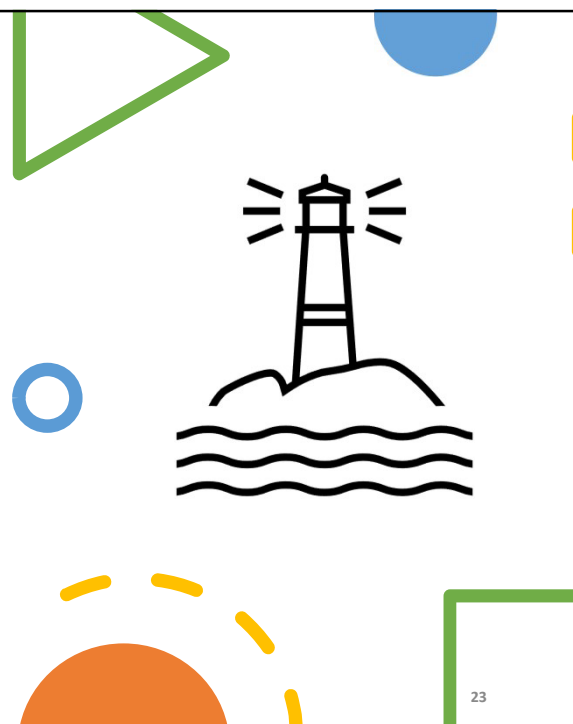
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Our Future

It's challenging to know what a family-sized urban church can achieve in this time, in this neighbourhood.

- No matter where the next 3 years take us, what does a **Legacy** look like for Knox?
- What will our neighbours need from us 70 years from now?



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Agenda Item 8.c.i. Motion to Approve Strategic Plan

- All may vote on this motion.
- Please keep your hand raised.



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Agenda Item 8.d.i. 2023 – Financial Highlights

Ongoing Process Improvements

- Updating of financial systems and processes
- Stabilizing the financial “workforce”



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Knox United Church Year End Operating Statement - 2023				
	2022		2023	
	Actual	Budget	Actual	Budget
INCOME				
Pledges and Offerings				
Total Pledges	87,105	104,770	84,933	92,000
Total Unpledged	66,800	44,000	56,296	64,000
Total Offerings	153,905	148,770	141,231	156,000
Community/Congregational - Knox Sponsored	2,161	2,167	4,926	5,000
Other	500			
Use of Facilities	4,480	7,000	9,657	5,000
New Building Transition (Hon Towers)				
Loss of Rental	39,000	39,000	39,000	39,000
For Storage	31,152	31,152	31,152	31,152
Total New Building (Hon Towers)	70,152	70,152	70,152	70,152
Dividend from Capital Fund ²	108,000	108,000	108,000	108,000
Total Income	339,228	336,089	333,966	344,152
EXPENSES				
UCC Assessment	18,291	13,650	24,013	24,200
Total Personnel Compensation	287,815	323,991	330,703	349,944
Facilities and Property Management ³	64,484	70,963	62,574	70,083
Congregational Life				
Worship Music Families	15,342	11,100	23,085	13,500
Congregation Development	971	1,300	4,280	1,800
Congregation Miscellaneous	255	1,000	869	500
Total Congregational Life	16,568	13,800	28,234	15,800
Community Development				
Web Ministry	4,984	4,659	4,363	3,900
Performing Arts	2,710	7,100	2,174	8,000
Partnerships and Networking			0	600
Total Community Development	7,694	12,259	6,537	12,500
Administration	24,593	17,083	30,974	24,500
Total Operating Expenses	417,948	454,619	483,035	497,027
Knox Income - Expenses	-78,720	-118,530	-149,069	-152,875

2023 Year-End Operating Statement

Refer to page 28 in your Annual Report

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Agenda items:

- 8.d.ii – 2024 Budget Presentation
- 8.d.iii –
 - Motion to approve
 - Discussion & questions
 - Vote

All may vote on this motion.

- Please keep your hand raised.



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Knox United Church - 2024 Operating Budget			
	2023		2024 Budget
	Actual	Budget	
INCOME			
Pledged and Unpledged Offerings	141,231	156,000	152,200
Community/Congregational - Knox Sponsored Events	2,406	5,000	4,000
Use of Facilities			
Facility Rentals	9,187	4,000	10,000
Memorials/Weddings	500	1,000	800
Special Events	4,925		3,000
New Building Transition (non Towers)	39,200	39,200	39,000
Use of Pentecost	31,152	31,152	31,152
For Storage	70,152	70,152	70,152
Total New Building Transition (non Towers)	84,734	75,152	83,652
Total Use of Facilities	108,000	105,000	105,000
Dividend from Capital Fund			105,000
TOTAL INCOME	336,379	344,152	347,852
OPERATING EXPENSES			
UCC Assessment	24,019	24,000	24,000
Personnel Compensation			
Salaries	225,924	234,233	217,145
Contracts	95,305	85,241	115,349
Other	14,475	25,475	9,125
Total Personnel Compensation	335,709	344,949	341,623
Facilities and Property Management			
Insurance Expense	15,197	12,900	13,000
Utilities	18,264	16,300	17,000
Security	807	800	1,000
Maintenance	2,744	5,731	6,000
Miscellaneous & Contingency	0	3,500	7,500
New Building - Storage Fees	32,450	31,152	33,000
Total Facilities and Property Management	62,874	79,883	77,500
Congregational Life			
Worship	1,098	1,000	2,000
Music	25,509	12,500	19,000
Total Worship/Music	27,607	13,500	21,000
Congregation Development	4,280	1,800	1,800
Congregation Miscellaneous	2,712	500	5,000
Total Congregational Life	28,589	16,800	26,800
Community Development			
Worship Ministry	4,363	3,500	3,500
Performing Arts	2,424	5,000	1,000
Partnerships and Networking	0	800	1,500
Total Community Development	6,787	9,300	6,000
Administration			
Office Expenses	8,256	7,000	9,000
Recruitment	0	0	0
Revised Engagement	20,200	15,000	0
Minister's Benevolent Fund	0	500	0
Bank Charges and Interest	2,659	2,000	2,000
Total Administration	30,914	24,500	12,000
Total Operating Expenses	483,834	497,027	489,423
Knox Income - Expenses	-147,464	-152,875	-141,171

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Thank you to our Chair & Secretary, and all who helped get us ready for the ACM today.

Your Questions?



A copy of this presentation will be available shortly on the Knox Website.

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Agenda Items 9 .& 10.
Motion to adjourn
and Closing Prayer

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